

# CURRICULUM VITA

## PERSONAL INFORMATION

- **Name:** *MANSOUR MANSOUR ALI ALASSRY*
- **Date of birth:** *1984*
- **Age:** *31 years old.*
- **Nationality:** *Yemeni.*
- **Address:** *Yemen- Sana`a- Dhaban.*
- **Phone number:** *700020272.*
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## OVERVIEW

- A researcher for knowledge and new experiences.
- An active team player, and easy to deal with others.
- Desirable to achieve the organization goals.
- A hard worker person especially when the work meets his expectations.

## OBJECTIVES

- To obtain career utilizing my acquired skills with opportunity for continued professional growth and advancement.
- To get a high level of qualification and education.
- To obtain a new experiences in new country and culture.
- To build myself with knowledge and practical life skills to be able to help in rising my society and nation to the levels of prosperity and advancement.
- To work hard with a well-known company in which I can find myself creative practicing my skills.
- To work hard to achieve the organization goals.
- To build an outstanding relationships with people.
- To provide maximum satisfaction of the organization customers.

## PROFESSIONAL DESIGNATION AND CERTIFICATION.

- Secondary school in 2000\2001, with Very good Grade.
- Bachelor of education from Sana`a University on 2005/2006.
- Master of Business Administration (MBA) from Open University Malaysia in collaboration with University of Science & Technology (in my final semester)

- Diploma of Nursing from University of Science & Technology on 2005/2006.
- Diploma of Secretary in Computer.

## **WORK EXPERINCES**

- *Teaching* for two years (2001 & 2002).
- *Supervisor* in Al-Falah institute's – Hajjah City hostels for two years (2001 & 2002).
- Eight years of working in many **Managerial Positions** at University of Science & Technology as follows:
  1. **The Registrar** of International College at University of Science & Technology for **five years (From 2006 till 2011)**.
  2. **The Registrar** of Computing and Information Technology for **one year (2011)**.
  3. **The Registration Unit Director** of Postgraduate Studies deanship at University of Science and Technology from 2012 and going on.
  4. **Member of Postgraduate Studies & Scientific Research Council** in University of Science & Technology for one year (2013).
  5. **An active Member** in many managerial & temporary committees concerned of (Students Affaires – Ceremonies – Conferences– Problem Solving – Reporting – Planning – Research & Development – Evaluation ...etc).
- **Translator** at Top for Translation Center for 6 years (from 2007 and going on).
- **Teaching Human Resources**, for Master and Bachelor students(Private).

## **PERSONAL SKILLS**

- A very good knowledge of using English language (conversation, reading, writing and translation).
- Good at using computer, (Applications – Systems (ERP – Oracle) – MS ...etc).
- Expert at effectively using of communication skills.
- Good at managing people.
- Knowledge full of HR theories, policies, procedures and practices.
- Persuading skills.
- Patient, flexible, and willing to work with others and for extra hours if necessary.
- Good negotiator and public speaker.

## **LANGUAGE SKILLS**

- Arabic – mother tongue.

- English – fluent (translation, speaking, reading, writing, communication and persuading).
- Turkish – Basics.

### **OTHER THINGS**

- Presenting and attending in many management training courses.
- Rewarded from many governmental and non-governmental institutions.
- Participated in many governmental and youth activities.
- Participated in many community development activities.

**REFERENCES:** (Available upon request)